

MINUTES OF REORGANIZATION MEETING  
TUESDAY, JANUARY 20, 2026

The reorganization meeting of the Lewisburg Area Joint Sewer Authority was called to order at 8:03 a.m. on Tuesday, January 20, 2026 by Alan Zeigler, Vice Chairman of the Authority, at the College Park Treatment Plant, River Road, Lewisburg, Pennsylvania.

Present: David Goodhart, Rodney Hepner, Phil Tharp, Lawson Fetterman.

Also present were: Ken Potter, Solicitor, Todd M. Oberdorf, Manager, and Tacie Shimko, Assistant Secretary.

Absent: Greg Beauseigneur, Scott Hahn, and Josh Satteson.

Vice Chairman Alan Zeigler opened the annual reorganization meeting of the Authority at 8:03 am and turned the meeting over to Solicitor Ken Potter, who then opened nominations for Chairman of the Authority. Mr. Fetterman nominated Alan Zeigler for Chairman, seconded by Mr. Goodhart, and unanimously carried to appoint Alan Zeigler Chairman of the Authority for 2026.

Solicitor Potter then turned the meeting back over to Chairman Zeigler to continue with the reorganization meeting.

Chairman Zeigler asked for nominations to fill the Vice Chairman's position. Mr. Goodhart nominated Mr. Hepner for Vice Chairman of the Authority, seconded by Mr. Fetterman, and unanimously carried to appoint Mr. Hepner as Vice Chairman of the Authority for 2026.

Chairman Zeigler asked for nominations to fill the Secretary's position. Mr. Hepner nominated Mr. Tharp for Secretary of the Authority, seconded by Mr. Zeigler, and unanimously carried to appoint Mr. Tharp as Secretary of the Authority for 2026.

Chairman Zeigler asked for nominations to fill the Treasurer's position. Mr. Fetterman nominated Mr. Goodhart for Treasurer of the Authority, seconded by Mr. Tharp, and unanimously carried to appoint Mr. Goodhart as the Treasurer of the Authority for 2026.

Chairman Zeigler asked for nominations to fill the Assistant Secretary's position for the Authority. Chairman Zeigler nominated Mrs. Shimko as the Assistant Secretary of the Authority, seconded by Mr. Hepner, and unanimously carried to appoint Mrs. Shimko as the Assistant Secretary of the Authority for 2026.

Chairman Zeigler asked for nominations for the Solicitor of the Authority. Mr. Goodhart nominated Mr. Potter as the Solicitor for the Authority, seconded by Mr. Fetterman, and unanimously carried to appoint Mr. Potter as the Solicitor of the Authority for 2026.

Chairman Zeigler asked for nominations for the Authority's Engineer. Mr. Tharp nominated Larson Design Group as the Authority's Engineer, seconded by Mr. Hepner, and unanimously carried to appoint Larson Design Group as the Authority's Engineer for 2026 and 2027. (two (2) year retainer in order to save on any increases).

Chairman Zeigler asked for nominations for the Authority's local Engineer. Mr. Fetterman nominated Mid-Penn Engineering Corporation as the Authority's local Engineers, seconded by Mr. Tharp, and carried to appoint Mid-Penn Engineering Corporation the Authority's local Engineers for 2026. Mr. Hepner abstained.

Chairman Zeigler asked for nominations for the Authority's Auditor. Mr. Fetterman nominated Douglas Parker as the Authority's Auditor, Mr. Hepner seconded the motion, and unanimously carried to accept Mr. Parkers proposal of \$7,250.00 to complete the 2025 Audit.

Chairman Zeigler asked for a recommendation for the Authority's sub committees. Mr. Goodhart made a motion to retain the Authority's sub committees, seconded by Mr. Tharp, and unanimously carried to retain the 2025 sub committees for 2026.

Chairman Zeigler announced that the annual reorganization meeting of the Authority is completed and we will move into the regularly scheduled meeting at 8:17 a.m.

A motion was made by Mr. Hepner, seconded by Mr. Tharp, and unanimously carried to approve the minutes from November 18, 2025.

The Treasurers Reports for November and December 2025 were distributed.

Upon motion by Mr. Goodhart, seconded by Mr. Hepner, unanimously carried to approve the Treasurer's Reports for November and December 2025.

The following bills for November and December 2025 were ratified:

RC Stahlnecker	\$38,873.75
Univar	\$16,511.35

The Investment Reports for November and December were also distributed. (Copies attached)

Mr. Oberdorf reported to the Board that he has applied for two (2) LSA (Local Share Account) Grants for pipe lining and for much needed equipment and we needed to pass two (2) separate Resolutions in order to finalize the applications. Mr. Fetterman made a motion to adopt two (2) Resolutions to apply for the LSA Grants, seconded by Mr. Goodhart, and unanimously carried to adopt two (2) Resolutions to apply for the LSA Grants.

Mr. Oberdorf reported to the Board that we needed to supply C&N Bank with a list of authorized signers for 2026. Mr. Fetterman made a motion to authorize all of the Executive Committee members to be able to sign on behalf of the Authority, (Mr. Zeigler, Mr. Hepner, Mr. Goodhart, and Mr. Tharp), seconded by Mr. Zeigler, and unanimously carried to have the check signers as the Executive Committee members.

Mr. Oberdorf stated that with the upcoming UV Project there will need to be pay estimates signed once received. Mr. Fetterman made a motion to authorize the Manager, Todd Oberdorf, to sign all pay estimates received for the UV Project, seconded by Mr. Hepner, and unanimously carried to Authorize Todd Oberdorf to sign all pay estimates going forward with the UV Project.

There was no correspondence to report.

Mr. Oberdorf reported to the Board that he received a not to exceed estimate from Larson Design Group of \$5,000.00 to re-calculate our Tapping fee. Currently the Tapping fee is \$1,150.00 plus an inspection fee of \$150.00. Mr. Oberdorf stated that there is a good chance we could increase the Tapping fee substantially to help cover plant expansions or upgrades. For lack of a motion, the Board decided to continue with the current Tapping fees.

Mr. Oberdorf distributed the plant data for November and December 2025.

Mr. Oberdorf stated that we settled with UGI for \$2,500.00 for the damaged caused to our main sewer line on North Front Street.

Mr. Oberdorf reported to the Board that our eye and dental insurance is up for renewal. Mr. Oberdorf reported that with all the price increases at the dentist and eye doctor the coverage we currently have is not very good. Mr. Oberdorf reported to the Board that he has received a quote to move up to a better plan that will have an additional cost of \$2,200.00 a year. Mr. Goodhart made a motion to accept the better eye and dental plan with Principal with an increase not to exceed \$2,300.00 a year total for all employees combined, seconded by Mr. Fetterman, and unanimously carried to accept the better eye and dental plan with Principal providing the cost does not exceed a total increase over \$2,300.00.

There being no further business to come before the meeting, upon motion by Mr. Hepner, seconded by Mr. Zeigler, and unanimously carried, the same was duly adjourned at 8:44 a.m. The next meeting of the Authority will be on Tuesday February 17, 2026.

Respectfully submitted,



Tacie Shimko  
Assistant Secretary